

Minutes of the meeting of Nuneham Courtenay Parish Council held on 2nd November 2021 at the Village Hall

The Chair opened the meeting at 7.05pm.

21/79. Present/Apologies

Parish Councillors present: Nicola Misseldine, Akshay Morye, John Peters (Vice-Chair) and Mandy Rigault.

Also present: Cllr Robin Bennett (OxonCC), Cllr Sam Casey-Rerhaye (SODC) and Geoffrey Ferres (Clerk).

Apologies: Madhvi Saini (Chair).

21/80. Declarations of interest

Mandy Rigault declared an interest in relation to the Village Hall.

21/81. Parishioners' issues

None.

21/82. Minutes of the Council's last ordinary meeting

The Council **agreed** the following amendments to item 21/70 of the minutes of the Council Meeting held on 14th September 2021, to add:

- to the third line "(NCSPFA)" after the mention of the Nuneham Courtenay Sports and Playing Field Association
- an additional paragraph reading "The Council **agreed** to write to NCSPFA asking for a copy of their governance and reminding them of their obligations under charity law."

The corrections were initialled by the Vice-Chair who then signed the minutes on each page.

Action: Clerk to publish signed minutes on the Council's website

21/83. County Councillor's report

Cllr Robin Bennett gave a report. The Clerk had circulated his latest report but not yet published it on the Council's website. Mandy Rigault will present the peafowl protection petition to full council on 14th December. **Action: Clerk**

21/84. District Councillor's report

Cllr Sam Casey-Rerhaye gave a report. The Clerk had circulated her latest monthly report but not yet published it on the Council's website. **Action: Clerk**

Signed:

Date: Tuesday 4th January 2022

21/85. Planning applications

- a) Notcutts Garden Centre: Variation of condition 2 (Approved plans) in application P18/S1895/FUL substituting new plans in place of approved plans from condition 2. Refurbishment and extension to existing garden centre buildings, including demolition of the existing restaurant, extension to existing building for restaurant and retail; enlarged service yard with new service road, enclosure of existing canopy; relocated poly tunnel; new poly tunnels and entrance feature; internal and external improvements to existing buildings, and re surfacing and formalisation of existing overflow car-park, together with associated drainage and landscaping. [P21/S4412/FUL] [Consultation deadline: Saturday 13th November 2021]
The Council **agreed** not to submit any comment to SODC
- b) 25 Nuneham Courtenay: Partial demolition of existing lean-to extension; proposed part single-storey/part two-storey rear extension [P21/S4532/HH/P21/S4533/LB] [Consultation deadline: Wednesday 1st December 2021]
The Clerk had noticed that some of the shutters were missing from the property – to judge from the drawings that accompanied the application.
The Council discussed whether this was an irrelevant matter to raise with SODC, given that it did not relate at all to the extension.
The Council **agreed** not to submit any comment to SODC.

21/86. Finance

- a) Bank reconciliation to end Quarter 2 (end September 2021)
The Council **noted** a bank reconciliation to the end of September 2021 presented by the Clerk as Responsible Financial Officer.
- b) Budget monitoring report to end Quarter 2 (end September 2021)
The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget up to the end of September 2021.
- c) The Council **confirmed** the following payments made by the Chair and Vice-Chair since the last Council Meeting:
- £427.36, Geoffrey Ferres, Clerk's net pay 2021-22 Q2
 - £142.46, HMRC, PAYE Income Tax deducted 2021-22 Q2.
- d) Payments
The Council **approved** the following payments:
- £53.87, Geoffrey Ferres, Clerk expenses 2021-22 Q2
 - £136.96, SSE, Village Hall quarterly electricity bill
 - £20, Village Hall, hire for tonight

Signed:

Date: Tuesday 4th January 2022

- £18, Mrs A M Rigault, postage expenses
- £218, Came & Company, insurance.

Action: Clerk to make payments to SSE and Came & Company

e) Receipts

The Clerk informed the Council of the following receipts since the last ordinary meeting:

- £3,204.00, SODC, second half of annual precept
- £0.23p, Barclays, quarterly interest.

21/87. Correspondence

None.

21/88. Financial Regulations

The Council **agreed** to defer this item to the next meeting as no one had yet found an opportunity to study the proposals.

21/89. Records Management and Retention Policy

The Council **agreed** to defer this item to the next meeting as no one had yet found an opportunity to study the proposals.

21/90. Business Continuity

The Council **agreed** to defer this item to the next meeting as no one had yet found an opportunity to study the proposals.

21/91. Playing field

There had been no response yet to the letters sent by the Clerk in August or the Chair more recently.

21/92. Speeding and other Highways issues

Nicola Misseldine had circulated a version of a paper on which she was still working. She believed it would be essential for the Council to gather data to support any request it might make for action by OxonCC. She had discovered that Tetsworth Parish Council had rented a speed gun to collect data.

Action: Nicola Misseldine to contact the Highways Enquiries Team

The Council was pleased to note that the 30mph sign missing at the southern entrance to the village had been replaced very quickly after the Vice-Chair had made a complaint via FixMyStreet.

The Clerk was advised to contact OxonCC's Jon Beale to find out how to request a week's speed and volume survey from OxonCC. **Action:**

Clerk

Signed:

Date: Tuesday 4th January 2022

The Council **instructed** the Clerk to place on the agenda of its next meeting an item on whether to apply to OxonCC for a 20mph limit through the village. **Action: Clerk**

The Council also **instructed** the Clerk to place on the agenda of its next meeting an item on whether to commission a seismological survey to investigate damage to the houses along the main road from passing traffic. **Action: Clerk**

21/93. Conservation issues

The Council discussed the offer of a meeting with Paula Fox from SODC's Planning team that had been secured by Cllr Sam Casey-Rerhaye.

Action: Mandy Rigault to contact Malcolm Airs to find out whether and when he might be available to take part

21/94. Housing Infrastructure Fund 1 Relief Road

The Vice-Chair reported that he has spoken to the Chair of Appleford Parish Council.

The Council **agreed** to oppose the construction of the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, which will consist of four separate but interdependent highway schemes from the A34 Milton Interchange to the B4015 east of Clifton Hampden in view of its likely impact on the village. The Council also **agreed** to join the group of four parish councils already working together to combat the proposals.

The Vice-Chair, Nicola Misseldine and Mandy Rigault volunteered to attend a meeting with the other four parish councils.

21/95. Automated external defibrillator

The Clerk to make another attempt to contact James Fallon. **Action: Clerk**

21/96. Website

The Clerk undertook to contact Akshay Morye after the meeting to discuss how to commission a new accessible website to comply with the legislation that came into force in September 2020. **Action: Clerk**

21/97. Accessible guide to the village, house and garden

The Council **agreed** to apply to Cllr Sam Casey-Rerhaye (SODC) for a grant to cover part of the costs of producing a new accessible guide to the village, house and garden, aimed at the general public rather than academic or historical experts. **Action: Mandy Rigault**

Signed:

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21/98. Civil Parking Enforcement

Cllr Sam Casey-Rerhaye asked if Nuneham Courtenay had places where parking enforcement would be welcome and was told there were currently no restrictions to enforce.

21/99. Transport

Mandy Rigault reported that she had sent her apologies for the last meeting of Parish Transport Representatives held on 12th October.

The meeting closed at 9.15pm

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Signed:

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